

# ON COURSE

Fall  
2024

A Newsletter of the  
Dartmouth College  
Registrar's Office

Welcome to the next edition of *On Course*, the Office of the Registrar's newsletter to the Dartmouth community, where we share important information, timely reminders, and fun facts!

## Welcome New Students!

The Registrar's Office would like to extend a warm welcome to the new students on campus as the fall term gets underway. Students are encouraged to visit the [Registrar's Office website](#) as well as the [ORC/Catalog](#), where they can find useful information including Dartmouth policies and procedures.

### Using the Non-Recording Option

Dartmouth offers the [Non-Recording Option](#) (NRO) to support and encourage students to explore courses outside of their usual areas of study. Students may elect to take up to one eligible course under the "NRO" per term. Course eligibility is listed on the Timetable. Students may either indicate that they wish to receive an "NR," regardless of what grade the instructor assigns, or indicate the lowest grade they wish to display on their transcript. Receiving a grade of "NR" prevents the course from satisfying distributive, world culture, or major requirements.

### Path of the Language Requirement

All incoming students are placed onto one of three language requirement paths: Big Green, Bema, or Lone Pine. Student placement is dependent on your prior knowledge of a language, and more information can be found on the [Registrar's Office website](#). If any student feels they have been placed onto the wrong path based on prior experience, contact the department offering the language(s) to discuss your placement. If students have experience with a language not taught at Dartmouth, contact the [Language.Exemption@dartmouth.edu](mailto:Language.Exemption@dartmouth.edu) for assessment.

### Resources for Students

The [Registrar's Office website](#) provides students with guides and FAQs for the various policies and procedures used at Dartmouth. These resources cover [course registration](#), [transfer terms](#), [ordering transcripts](#), and more. Students are also encouraged to review the [term calendars](#), which has important dates and deadlines for the academic year.





# Major Planning for Class of 2027

The class of 2027 may begin declaring a major on January 8th, 2025. We encourage students to begin connecting with a faculty advisor in the department/program they're interested in to discuss a major plan. Dartmouth's major declaration process is flexible, allowing students to change their major after the initial deadline, which is April 10th, 2025. Below are helpful links to get you started:

[DartWorks Guide](#) – the link to all things DartWorks.

[Declare a major](#) – review the steps to declare a major.

[Major worksheet](#) – review the applicable worksheet or website for guidance on how to create a plan. Students are encouraged to talk with their faculty advisor if there are any initial questions about the creation of a major plan.

[Planner](#) – create and save academic plans in the DartWorks Planner.

[Student Dashboard](#) – use the DartWorks Student Dashboard to submit and track the major declaration requests through out the review and approval process.

## Did you know...

When Collis was first built in 1901, what was one of its primary uses?

- A) Student Meeting Hall
- B) First Year Dining Hall
- C) Senior Social Space
- D) Faculty Dining Hall



## Say Your Name

The Registrar's Office, in partnership with ITC, is pleased to announce the [Student Name Pronunciation](#) tool. This valuable resource allows students to record their names, enabling their peers to hear the correct pronunciation. This feature is beneficial for students who wish to ensure they're pronouncing the names of their classmates accurately. To create a recording, students can visit [DartHub](#) and select the Chosen Name tile to record the pronunciation of their name.

## Staff Highlights

**Kirstyn Coxen** joined the Registrar's office this Spring as the Assistant Registrar for Academic Scheduling and Operational Support. Her main focus is to manage classroom space usage on campus and assist the Operations team with daily tasks. Kirstyn is a Dartmouth Alumna from the Class of 2019 and has been working in childcare, both at the Dartmouth College Child Care Center and abroad since graduating. She recently returned to the Upper Valley from Canada and is excited to rejoin the Dartmouth community in her new role.



**Emma Herndon** joined the Registrar's Office at the beginning of August and dove straight into training and preparation for the Fall term. As a Service Specialist, Emma will often be the first person to greet visitors and can assist with a range of questions or direct visitors to the appropriate member of the Registrar's team.

Emma grew up in the Upper Valley and recently returned after attending UPenn where she studied English and Linguistics. "I'm excited to be back in the land of maple creamees! I enjoy swimming in the White River and finding a cozy chair to read in at Baker. Thank you for welcoming me to the Dartmouth community!"



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## Did you know... answer

Answer: B) Collis, named after Charles Collis, Dartmouth Class of 1937, was once used as the First-Year dining hall